

ARMANI

Hotel Milano

ASSISTANT HOUSEKEEPING MANAGER

Armani Hotel Milan, 5 stars luxury hotel located in the heart of the famous Milan fashion district, is looking for an Assistant Housekeeping Manager. We are looking for a candidate who has a passion for delivering great customer service and genuinely take care of our guest.

MAIN RESPONSIBILITIES

The Assistant Housekeeping Manager assists in planning organizing, directing and controlling all housekeeping activities, maintaining the established standards of cleanliness, orderliness and attractive condition of rooms, floors and pantries.

- Check the daily Room Occupancy Forecast, Room Report on room and guest occupancies.
- Plan the manning and work schedule for the day.
- Ensure enough manpower to complete the required tasks for the day.
- Check on the work done by Housekeeping outsourcers.
- Ensure that all duties are carried out for the day.
- Ensure that periodical cleaning programs are followed up and stick to schedule.
- Ensure that your outsourcers are well trained in handling all tools & equipment used in the Housekeeping department.

QUALIFICATIONS AND EXPERTISE

- Previous experience in similar and/or related fields in a 5* Hotel.
- At least 1 year experience at same level.
- Previous experience managing outsourcing company.
- Proficient in English language.
- Proficient in Microsoft Office.
- Lingue richieste: Inglese e Italiano

ADDITIONAL INFORMATION

Type of work: Full time

Location: Milan, Italy

Department: Housekeeping

Languages: English, Italian

Start: As soon as possible

Contract: 12 months

Other advantages: Meals in our Staff canteen; Uniform and laundry service; tailored training programs; Company discounts on Armani shops.

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